

AIR FORCE REGULATION
NO. 87-18

Authority Library

DEPARTMENT OF THE AIR FORCE
WASHINGTON, 22 AUGUST 1957

REAL ESTATE

Procedures for Reporting Land Interests and Characteristics Data

	Paragraph
SECTION A—GENERAL	
Applicability	1
Use of the Data	2
Office of Record	3
Definitions	4
Report Forms and Initiating Activities	5
Timely Reports	6
Responsibilities	7
Reports for Installations Supported Logistically by Special Provisions	8
Supply of Forms	9
SECTION B—REPORTING GUIDES	
General	10
Field Records	11
Inleases	12
Outleases	13
Easements	14
Licenses and Permits	15
Fee	16
Condemnation	17
Reporting Leased Land and Building Combinations	18
Special Reporting Instructions	19
Disposal Reporting	20
Outgrant Reporting	21
SECTION C—USAF LAND INTEREST REPORT, AF FORM 1154, RCS: 1-AF-Z21	
General	22
Installation Data	23
Report	24
Land Action Data	25
Remarks and Authentication	26
SECTION D—USAF INSTALLATIONS CHARACTERISTICS DATA, AF FORM 1192, RCS: 2-AF-Z21	
General	27
Identifying Information	28
Installation Data (Designation, Status, and Type)	29
Geographical and Activation Data	30
Functional Items	31
Miscellaneous	32

This regulation establishes the responsibilities and prescribes the medium for reporting land interests and general characteristics data of Air Force installations, as defined in AFR 87-5, world-wide except those located in an officially designated combat zone.

SECTION A—GENERAL

1. Applicability. The principles and procedures prescribed by this regulation apply to all major air commands, the Air Force Finance Center, and the United States Air Force Academy. Portions or elements of commands which are tenants on installations of other commands are exempt from this regulation. In these instances, the command responsible for real property accountability for the installation will

prepare required reports covering the entire installation.

2. Use of the Data. The data provided in compliance with this regulation will be used as a perpetual inventory. This inventory includes all land areas and shows the type of interest and how the land is acquired by the Federal Government for Air Force use. Installations classified as Government-owned, contract operated, industrial plants are considered within

* This regulation supersedes AFR 87-18, 20 June 1954.

the purview of this regulation for general characteristics data only. (See paragraph 7 and section D for preparation of AF Form 1192.

3. Office of Record. The Director of Installations, Headquarters USAF, will retain original reports required by this regulation. From these reports an inventory will be established to serve as a source for disseminating real estate data to the Congress, the Department of Defense, the Air Staff, General Services Administration, and other Government agencies. Major air commanders will retain and dispose of file and reference copies of the reports in compliance with AFM 181-5.

4. Definitions. Definitions applicable to this regulation are as contained in individual Air Force regulations or other official documents specifically referred to herein.

5. Report Forms and Initiating Activities. The basic report forms and responsible initiating activities are:

a. *AF Form 1154, USAF Land Interest Report, RCS: 1-AF-Z21.* This is a multipurpose form for reporting detailed information for a specified land action. It is used to report land acquisitions, outgrants, and disposals. See sections B and C, this regulation, for complete instructions for filling out AF Form 1154 to report each type of land action.

b. *AF Form 1192, USAF Installations Characteristics Report, RCS: 2-AF-Z21.* This form is used to report pertinent vital statistics, related to an installation. See section D, this regulation, for complete instructions for filling out AF Form 1192.

c. *Land Inventory Summary.* Headquarters USAF will mechanically prepare summary listing compiled from data submitted on AF Forms 1154 and 1192. These summary listings, SSC-162, represent the current inventory of land interests for all Air Force installations, and will be distributed to the major air commands periodically—for information, as aids in monitoring their responsibilities under this regulation, and as guides for planning.

6. Timely Reports. Reports will be prepared and forwarded as follows:

a. *AF Form 1154, RCS: 1-AF-Z21.* This report will be prepared as of the last day of each month and will be forwarded in duplicate, by the appropriate major air command to the Director of Installations, Headquarters USAF, to arrive by the 20th day of the following month for zone of interior commands and the 25th day for oversea commands. Negative reports are not required.

b. *AF Form 1192, RCS: 2-AF-Z21.* This report will be prepared at the time the action or items being reported transpire or as soon thereafter as practical and will be promptly forwarded in duplicate to the Director of Installations, Headquarters USAF.

c. *Defense Classification.* Appropriate defense classification in each instance for Air Force Forms 1154 and 1192 will be determined in accordance with applicable provisions of Air Force regulations in the 205 series.

7. Responsibilities:

a. Headquarters USAF and major air commands as appropriate will prepare AF Forms 1192 for installations which have been determined to be excess. An information copy of forms prepared by Headquarters USAF will be furnished the command concerned.

b. The commander of each major air command, including the Air Force Finance Center and the United States Air Force Academy, will be responsible for:

- (1) Developing implementing instructions to insure accurate reporting under this regulation.
- (2) Reviewing AF Forms 1154 and 1192 prepared within his command to insure completeness and compliance with procedures outlined herein.
- (3) Monitoring the reporting of land actions and installation characteristics data and insure timely submission of reports.
- (4) Accounting for all installations and land interests under the real property accountability of his command.
- (5) Insuring that all land on each installation and the characteristics of that installation are properly identified and reported.
- (6) Insuring the establishment and maintenance of AF Forms 1154 and 1192 files at base level.
- (7) Insuring that base commanders maintain through the AFIR office concerned a constant liaison with appropriate District Engineers or other interested agencies.
- (8) Insuring that sufficient backup data is obtained from the agencies concerned to remove all doubts as to the exact extent and degree of land interests on each installation.

8. Reports for Installations Supported Logistically by Special Provisions. This paragraph provides general guidance for preparing

and submitting reports for those installations which are supported logistically by an installation of a major air command other than the one having command jurisdiction.

a. The major air command having command jurisdiction of the installation will request the major air command furnishing logistic support to the installation to prepare and submit required reports.

b. The major air command furnishing logistic support will insure preparation of the reports by the supporting installation in accordance with AFR 85-5.

c. The base furnishing logistical support will:

- (1) Supply the installation commander or other headquarters of the major air command having command jurisdiction with sufficient copies of the reports to meet requirements of Headquarters USAF, headquarters of the major air command having command jurisdiction and/or its lower echelon headquarters as required.
- (2) Supply information copies to its major air command headquarters and/or to such lower echelon headquarters of that command as requested.
- (3) Retain file copies required for record and reference.

d. For installations which are not manned and therefore have no installations commander, or where the reports need not be reviewed at the installation, the major air command having command jurisdiction will inform the installation furnishing logistic support where to forward the reports required by c(1) above.

e. For installations which are logistically supported by the Departments of the Army or the Navy or other United States Government agency, the major air command having command jurisdiction will arrange with the support base for preparation of reports by:

- (1) Supplying the support base with blank forms and sufficient instructions to permit it to prepare reports, or
- (2) Obtaining sufficient information and data from the support base to prepare the reports.

f. The reports prepared by the support base will be forwarded in sufficient time to meet respective due dates established by the major air command having command jurisdiction.

g. The major air command having com-

mand jurisdiction will submit reports to Headquarters USAF.

9. Supply of Forms. AF Forms 1154 and 1192 will be requisitioned through publications distribution channels and will be available 15 October 1957.

SECTION B—REPORTING GUIDES

10. General. This section provides pertinent reporting guides as supplements to instructions contained in sections A and C.

11. Field Records. Generally, the real estate documents listed in paragraph A1.09b, AFM 93-1, 1 July 1956, as "supporting documents" are those which contain basic data necessary to complete AF Form 1154.

12. Inleases:

a. *To Be Reported:* (All numbered, unnumbered, condemnation leases, etc.)

- (1) Only the area under the exclusive use of the Air Force as shown in the lease.
- (2) All leases transferred from other U. S. Military Services or other Government agencies.
- (3) The cancellation or termination of a lease. (Report as a disposal.)

b. *Not To Be Reported:*

- (1) Areas not under the exclusive use of the Air Force.
- (2) Amendments or modifications to leases changing provisions not affecting items in paragraph 25d, e and f such as change in finance officer, maintenance provisions, and so forth. These do not affect the land area, cost, or tenure.
- (3) Nonextensible leases which are for 90 days or less.

c. *Partial Reports.* Oil, water, gas, mineral, and other special interest leases. Report the lease information but not the area, since this type of lease does not affect the land area. (See nomenclature and descriptive notes in attachment 3 under catalog item numbers 922-292 through 922-298. Use respective catalog item numbers to report lease and suspension and other special interests.)

13. Outleases. To be reported:

a. Outleases, covering all or portions of an installation, for grazing, agriculture, fish and wildlife, timber, minerals, and so forth, where acreage and/or payment to the Government is specified.

b. Land area used for Wherry Housing.

14. Easements:

a. To Be Reported:

- (1) The cost indicated in the easement.
- (2) The acreage comprising the easement where applicable. This includes clearance easements.
- (3) All easements undergoing condemnation proceedings.
- (4) All easements transferred from other U. S. Military Services or other Government agencies.

b. Not To Be Reported:

- (1) Acreage of overlapping easements. Report original easement in normal manner including acreage and cost items. Report subsequent overlapping easements in normal manner with the exception that acres shown will be only those not included in original or prior easements. Explain under "Remarks."
- (2) Easement interests outgranted by the Air Force where neither acreage nor payment to the Government is specified.

15. Licenses and Permits:

a. To Be Reported:

- (1) As acquisition, formalized licenses and permits, which grant exclusive use of land, from private individuals, corporations, political subdivision, other Government agencies, and other U. S. Military Services.
- (2) As outgrants, formalized licenses and permits to Air National Guard, Civil Air Patrol, Reserve Training Units, other U. S. Military Services, and other Government agencies.

b. Not To Be Reported:

- (1) Licenses and permits to commercial air carriers for landing rights at Air Force installations.
- (2) Licenses and permits from commercial and private airfields ("P" and "PC" fields) for landing rights only.
- (3) Nonextensible licenses and permits which are for 90 days or less.
- (4) Informal licenses and permits which have not been recorded in writing.

16. Fee. To be reported:

a. All purchased land transferred from other U. S. Military Services or Government agencies.

b. All public domain land acquired from the Department of the Interior, or transferred from other U. S. Military Services or Government agencies. Report permanent and temporary withdrawals separately.

c. All lands acquired by donation. Include land acquired by donated funds.

d. All lands acquired by purchase.

e. All acquisition costs as shown on the transfer documents (OCE Form 290) or on other documents furnished by the acquisition agency.

17. Condemnation. Report all condemnation actions for land, possession of which is in excess of 90 days regardless of the interest to be acquired by the Government. Acreages and costs will be those shown as of a right-of-entry, or at the time of filing the declaration of taking in the courts. Solicit this information from the acquisition agency. Show in subsequent reports appropriate changes of area and/or cost, if applicable.

18. Reporting Leased Land and Building Combinations. In leased land and building combinations where the lease document does not separate the annual rental of the land from the buildings:

a. List the leased land data on AF Form 1154 by filling in the applicable columns.

b. In column M (Cost) enter the total annual rental for both buildings and land as shown on the lease document. Also enter an asterisk in column M to indicate that the annual building rental is included in the land rental entry. Show the building data on AF Forms 54, Installations Facilities Detail List, and 55, Installations Facilities Detail List, In-leases and Outleases, in accordance with AFR 93-4.

19. Special Reporting Instructions. Do not report land in which the Air Force does not have a real estate interest. Do not make a report for an Air Force organization or unit that operates as a tenant on an installation or jointly uses facilities of another service without benefit of a formal permit or agreement.

20. Disposal Reporting:

a. *Scope of Disposal Reporting.* Report all disposals of land interests maintained by the Air Force, whether disposal is by request or by the instruments' own terms. For land comprising complete installations, submit AF Forms 1154 and 1192, indicating the disposal. For land not comprising a complete installation, submit an AF Form 1154 only, indicating the disposal.

b. *Disposal Reporting Phases.* The disposal phases requiring an AF Form 1154 are:

- (1) *Phase A—Headquarters USAF or Major Air Command Action.* Report of "Disposal Directive Issued," after screening by Air Force with other services the excess land interests and after directing disposal agent to make appropriate disposal.
- (2) *Phase B—Command Action.* Report of "Disposal" upon final disposition of the excess land interest involved.

21. Outgrant Reporting:

a. *Scope.* Use AF Form 1154 to show reportable outgrant actions accomplished in accordance with provisions of AFR 87-3. Outgrants to be reported are those authorized by formal documents which specify acreage figures and/or payment to the Government regardless of the purpose for which the outgrant is made.

b. *Effect on Inventory.* Do not subtract the acreage from the installation's current inventory status, since an outgrant is only a utilization of acquired land, and does not change the installation total of acreage or cost.

c. *Costs.* In column M show as outgrant costs the amount received by the Government for such use.

SECTION C—USAF LAND INTEREST REPORT, AF FORM 1154, RCS: 1-AF-Z21

22. General. This section furnishes detailed instructions for filling out the AF Form 1154. (See attachment 1.) The form has been divided into three sections:

- a. Section I—Installation Data
- b. Section II—Report
- c. Section III—Land Action Data

Any number of entries for one or more type of actions may be made on one form.

23. Installation Data: (Entries must agree with AF Form 1192.)

a. *Item 1—Installation Number.* Enter the permanent number assigned to the installation. If the installation is being reported for the first time and a number has not been assigned, leave this item blank. If the installation is a primary installation, the number will be the same as entered in item 3.

b. *Item 2—Installation Name.* Enter the official name designated by current Department of the Air Force General Orders or prior designating media (except for new zone of interior primary or auxiliary installations not officially designated by General Orders). For new installations enter the designation suggested to Headquarters USAF. If the installation is a primary installation, the name will be the same as entered in item 4.

c. *Item 3—Primary Installation Number.* Enter the permanent number of the primary installation under whose command jurisdiction the installation being reported functions. For primary installations being reported for the first time and for which a number has not been assigned, leave this item blank.

d. *Item 4—Primary Installation Name.* Enter the primary installation name designated by current General Orders or prior designating media. For new installations not covered by General Orders, enter the designation suggested to Headquarters USAF by the major air command in accordance with AFR 87-5.

e. *Item 5—Command:*

- (1) *A—Alphabetical Abbreviation.* Enter the two- or three-letter abbreviation of the major air command to which the installation is assigned, as shown in volume II, 1-AF-Z17, AFM 171-5.
- (2) *B—Code.* Enter the one-letter command code, as shown in volume II, 1-AF-Z17, AFM 171-5.

f. *Item 6—Location:*

- (1) *A—Country/State:*
 - (a) *Zone of Interior Installations.* Enter the name of the appropriate State. When the installation covers more than one State, prepare a separate report for each portion of the installation situated in a separate State.
 - (b) *Oversea Installations.* Enter the name of the appropriate country or territory in which the installation is located.
- (2) *B—Code.* Enter the appropriate country, State, or territory code as shown in volume IV, code SC-61, AFM 171-5.
- (3) *C—County/City:*
 - (a) *Zone of Interior Installations.* Enter the name of the appropriate county, also the city name if located in an urban area.
 - (b) *Oversea Installation.* Enter the name of the appropriate political subdivision, also the city name if located in an urban area.

24. Report:

a. *Item 7—Source.* Check the appropriate box to identify the reporting activity.

b. *Item 8—Type.* Check the appropriate box to specify whether the report is the initial one submitted for the installation; reports subsequent changes in status of land comprising the installation; or constitutes an entirely new land status report of the installation.

c. *Reports Control Symbol.* Enter RCS: 1-AF-Z21.

d. *Report Date.* Enter day, month, and year the report is prepared, in accordance with paragraph 6.

e. *Report No.* Enter number "1" on initial report and appropriate consecutive number "2," "3," or "4," etc., on each subsequent report prepared for the installation.

25. Land Action Data:

a. *Column A—Category Code Number.* Enter the land interest code number from the "900" series, section II, AFM 93-2, that best describes the category being reported. (See attachment 3 for general descriptions of land categories.) For fee interests acquired by condemnation, enter the code number shown for fee acquisition; for easement interest acquired by condemnation, enter the code number shown for type of easement involved; and for lease interest acquired by condemnation, enter the code number shown for type of lease involved. For land acquired by transfer, enter the code number shown for the category of interest involved in the transfer.

b. *Column B—Type.* Enter the appropriate code for the type of action being reported, as follows:

- F—Acquired
- G—Directive Disposal Issued
- H—Disposed
- J—Outgranted

c. *Document:*

- (1) *Column C—Type.* To designate the appropriate document which obtained the land interest, enter the appropriate code for each line item reported. Enter code "W" for each line item reporting condemnation action applicable to either fee, easement, or lease interests. In this report, use code "E" only to report those documents, authorizing easement interests, which bear in the title some phrase including the term "easement" and which do not fall in the normal document category of deed,

lease, declaration of taking, permit, and so forth. The codes are:

Code	Document
A	Agreement
D	Deed
E	Easement
G	GSA Assignment
L	Lease
P	Permit
R	Requisition
S	License
T	Transfer
U	Public Land Order
V	Executive Order
W	Declaration of Taking
X	Right of Entry

- (2) *Column D—Basic ID Number.* Where applicable, enter identification numbers assigned to documents by the acquisition agency, using eight or fewer spaces. Examples: ENG 1072; EO 4214.

- (3) *Column E—Supplement Number.* Indicate each modification or supplement to a document by a sequence number starting with "1."

- (4) *Column F—Date:*

- (a) For documents for which copies are available, enter the effective date which generally is shown in the body of the document. Enter the date of the document itself only when an effective date is not indicated. On supplements enter the effective date of the supplement.
- (b) For documents for which copies are not available, enter the date on which accountability for the land involved was assumed by the Air Force from the procuring agency.

d. *Acreage:*

- (1) *Column G—Plus.* If the area reported is positive, or is to be added to the total for the installation, enter "+."
- (2) *Column H—Minus.* If the area reported is negative, or is to be subtracted from the total for the installation, enter "-."
- (3) *Column I—Number of Whole Acres.* Enter the number of whole acres. Do not show portions of acres.
- (4) *Column J—100th of an Acre.* Indicate portions of acres in nearest hundredth of an acre.

e. *Cost:*

- (1) *Column K—Plus.* If the cost being reported is positive, or is to be added to the total for the installation, enter "+."
- (2) *Column L—Minus.* If the cost being reported is negative, or should be subtracted from the total for the installation, enter "-."
- (3) *Column M—Monetary Consideration (Dollars).* Enter the monetary consideration to the nearest dollar. For outgrants, show as cost the amount received by the Government for such use. For condemnation cases, if an "Awards and Deficiency" judgment is issued by a court at some subsequent time, which assesses an additional cost to the Government for the land interests involved, report such costs as additional acquisition costs.

NOTE: In utilizing "+"s or "-"s, in acreage and cost columns above indicated, it should be borne in mind that only "Acquired" and "Disposed" actions change acreage or cost figures for an installation. "Directive Disposal Issued" and "Outgranted" actions do not change installation acreage or cost figures and "+"s or "-"s utilized for these actions are based on whether the entries are positive or negative for respective action.

f. *Tenure:*

- (1) *Column N—Plus.* Enter "+" if the life span of the Government's interest is increased.
- (2) *Column O—Minus.* Enter "-" if the life span of the Government's interest is decreased.
- (3) *Column P—Number of Years.* Enter the number of years of the life span of the Government's interest. For indefinite periods, perpetuity, and duration of National Emergency requirements of the Government, enter "N."
- (4) *Column Q—Number Months Renewal Notice.* Enter the number of months prior notice the United States Government must give to renew a lease, agreement, permit, or other renewable document. If a document contains an automatic renewal clause enter "A."
- (5) *Column R—Public Law Authorization.* Enter the number of the public Law together with the number of the Congress which authorized acquisition of the land in a Military Construction Program. (Example

"155/82", available from AF Form 378, USAF Construction Program, or information copy of real estate directive.)

26. Remarks and Authentication:

a. *Remarks.* When applicable, enter the following information:

- (1) Name of owner on lease or easement document.
- (2) Tract numbers.
- (3) Initial lump sum cost of a lease other than annual cost shown in column M.
- (4) Restoration costs incurred in terminating leases.
- (5) Provisions peculiar to joint use of airports or facilities.
- (6) Appraised or estimated value in round figures of leased or donated land.
- (7) Other pertinent explanatory remarks.

b. *Authentication.* The installations engineer or his authorized representative will fill in the signature block. Type the name and position of the person signing the form in the block provided.

SECTION D—USAF INSTALLATIONS CHARACTERISTICS DATA, AF FORM 1192, RCS: 2-AF-Z21

27. General. This section provides for the collection of general characteristics data pertaining to an Air Force installation. Prepare a report as required herein for each installation defined in AFR 87-5. Use AF Form 1192 for initial, change, and resubmission reports. (See attachment 2.)

28. Identifying Information:

a. *Reports Control Symbol.* Enter RCS: 2-AF-Z21.

b. *Report No.* Enter number "1" on initial report and appropriate consecutive number "2," "3," or "4," etc., on each subsequent report prepared for the installation.

c. *Item 1—Report Type.* Check the appropriate box to indicate whether the report is the initial one submitted for the installation, makes subsequent changes in characteristics data previously reported for the installation, or constitutes an entirely new characteristics data report for the installation.

d. *Item 2—Report Date.* Enter date the report was prepared.

e. *Item 3—Major Air Command Code.* Enter one-letter code for the major air command

to which the installation is assigned, as shown in volume II, 1-AF-Z17, AFM 17115.

f. *Item 4—Permanent Installation Number.* Enter the permanent installation number assigned by Headquarters USAF. Installations being reported for the first time will be assigned a permanent installation number when reports reach Headquarters USAF provided that the installation designation has been announced by appropriate General Orders. Headquarters USAF will not process reports showing an unofficial designation until General Orders are published.

g. *Item 5—General Orders Number and Date.* On initial reports, enter current General Orders number or prior media designating the installation and the date of such document. On change reports, enter General Orders number and date announcing those changes requiring issuance of General Orders as specified in AFR 87-5.

29. Installation Data (Designation, Status, and Type):

a. *Item 6—Installation Name.* Obtain this information from current General Orders or prior media designating the installation, based on guides given in AFR 87-5.

b. *Item 7—SC-25 Code.* Leave blank, to be filled in by the Director of Statistical Services, Headquarters USAF.

c. *Item 8—Primary Installation Name.* Enter the name of the primary installation under whose command jurisdiction the installation functions.

d. *Item 9—Primary Permanent Number.* Enter the permanent number of the primary installation under whose command jurisdiction the installation functions.

e. *Item 10—Major Air Command Assignment.* Enter two- or three-letter abbreviation of the major air command which has operational jurisdiction of the installation, as shown in volume II, 1-AF-Z17, AFM 171-5.

f. *Item 11—Subordinate Command Assignment.* If applicable, enter a three-letter abbreviation of the subordinate air command to which the installation is assigned. For this report, show subordinate air command assignment only as one of those activities immediately subordinate to a major air command. Example: "012" (Twelfth Air Force).

g. *Item 12—State, Country, or Territory Code.* Leave blank, to be filled in by the Director of Statistical Services, Headquarters USAF.

h. *Item 13—State, Country, or Territory Name.* For zone of interior installations, enter

the abbreviated State name. For an installation situated in more than one State, prepare a separate AF Form 1192 for each State. For overseas installations, indicate name of country or territory as appropriate. Use standard abbreviation outlined in AFM 171-5, Code SC-61.

i. *Item 14—Permanency.* Leave blank, to be filled in by Headquarters USAF.

j. *Item 15—Location.* Enter in the appropriate box the letter designating location in accordance with following criteria:

(1) *Urban*—Land located in an incorporated place of 2,500 or more inhabitants, in a densely settled unincorporated place of 2,500 or more or in a densely settled fringe area around cities of 50,000 or more.

(2) *Rural*—All other land.

k. *Item 16—Installation Classification.* Leave blank, to be filled in by Headquarters USAF.

l. *Item 17—Status of Installation.* Enter in the appropriate box the letter designating status in accordance with definitions contained in AFR 87-5.

m. *Item 18—DOD Classification.* Applies to foreign installations only. Classify each installation by one of the four broad Department of Defense classes (tactical, administrative, support, or diplomatic) by placing the letter indicated in the appropriate box.

n. *Item 19—Major/Minor.* Leave blank, to be filled in by Headquarters USAF.

o. *Item 20—Type of Installation.* Enter in the appropriate box the letter designating the type of installation in accordance with the definitions contained in AFR 87-5.

p. *Item 21—Climatic Zones.* Indicate appropriate code for Climatic zones as follows:

(1) In box labeled T/A 1-21 enter code corresponding to most appropriate climatic zone as established in T/A 1-21.

Code	Type of Climatic Zone
1	Tropical
2	Semitropical
3	Warm Temperate
4	Mild Temperate
5	Cool Temperate
6	Cold Temperate
7	Arctic

(2) In box labeled AFR 91-8 enter code corresponding to most appropriate

climatic zone as established in AFR 91-8:

Code	Weather Zone Designation
1	Zone A
2	Zone B
3	Zone C
4	Zone D

q. *Item 22—AF Control Code.* Enter in the appropriate box the letter designating Air Force control of the installation in accordance with following criteria:

- (1) *Complete*—When the Air Force has complete administrative control, real property accountability, and is the exclusive user.
- (2) *Partial*—When the Air Force has real property accountability for the entire installation but another military service (Army or Navy) or nonmilitary agency is using a portion of the installation under an agreement, permit, or license.
- (3) *Joint*—When the Air Force is using a portion of an installation under an agreement, license, or permit from another military service (Army or Navy) or nonmilitary agency.

30. Geographical and Activation Data:

a. *Item 23—Street Address.* Applies to urban installations only. Indicate street address or building name and name of city for the installation in 20 or fewer spaces.

b. *Item 24—Name of Nearest Town or City.* Applies to rural installations only. Indicate name of nearest city or town irrespective of population, in 20 or fewer spaces.

c. *Item 25—Distance and Direction to Nearest Town or City.* Applies to rural installations only. Indicate in air miles, distance from installation to the approximate center of the city or town. Show installations less than 1 mile as 1 mile. Show direction from installation to city or town in compass bearing. Examples: "3 SSW"; "40 NNE." Do not show mileage nor compass bearing for installations within city or town limits.

d. *Item 26—Name of Nearest City over 10,000.* Self-explanatory. Use 20 or fewer spaces.

e. *Item 27—Distance and Direction to Nearest City over 10,000.* See c above.

f. *Item 28—Major County Code.* Leave blank, to be filled in by the Director of Statistical Services, Headquarters USAF.

g. *Item 29—Other County Code.* Leave

blank, to be filled in by the Director of Statistical Services, Headquarters USAF.

h. *Item 30—Major County Name.* For zone of interior installations, indicate name of county or parish. Use 12 or fewer spaces. When an installation is situated in more than one county or parish, indicate the names of additional counties or parishes in item number 44. For overseas installations, indicate the appropriate geographical or political subdivision(s).

i. *Item 31—Military Establishment Activation Date.* Show the generally accepted date of commencement of the installation for a major military operation by any United States military service.

j. *Item 32—AF Activation Date.* Show the generally accepted date of commencement of a major Air Force or Army Air Corps operation on the installation.

k. *Item 33—AF Inactivation Date.* Show the generally accepted date of ending of a major Air Force or Army Air Corps operation on the installation.

l. *Item 34—AF Reactivation Date.* Applies to former Air Force or Army Air Corps installations. Show information similar to item 32 giving the date of this later activation of the installation.

31. Functional Items:

a. *Item 35—Latitude and Longitude.* Indicate latitude and longitude in degrees, minutes, seconds, and direction for the approximate center of the installation. Example: Latitude 52 25 36N; Longitude 002 03 55 W.

b. *Item 36—Function Code.* Enter the appropriate function code as listed below that corresponds with the description entered for item 37.

Function Code	
A	Airfield
B	Nonairfield, Major
C	AC&W Station
D	Navigational Aid
E	Communication
F	Air Procurement
G	Depot
H	Depot/W/Airfield
I	Air Force Range
J	Air Reserve
K	Hospital
L	Industrial-Government Operated
M	Industrial-Contractor Operated
N	Nonindustrial-Government Controlled
O	Field Test Station
P	Missile
Q	Miscellaneous

c. *Item 37—Function Description.* Indicate the principal function of the installation by selecting the most appropriate category listed below:

- (1) *Airfields.* Include all installations with aircraft operational areas. Exception: Include depots with airfields under code H, item 36.
- (2) *Nonairfields, Major.* Include all installations which do not have aircraft operational areas and are capable of supporting one or more Air Force activities of squadron size or larger, except depots and AC&W installations.
- (3) *AC&W Stations.* Include all fixed, mobile, semi-mobile and automatic AC&W stations with or without liaison landing strips.
- (4) *Navigational Aids.* Include all beacons, radar ranges, markers, and so forth.
- (5) *Communications.* Include all radio, teletype, telephone, globecom, repeater stations and so forth.
- (6) *Air Procurement.* Include all district and field offices.
- (7) *Depots.* Include all Air Force installations having as a primary mission the storage of petroleum, oil, and lubricants; ammunition; general; and specialized storage depot operations, except those with airfields, included under code H, item 36.
- (8) *Depot W/Airfield.* Include all installations having a depot function with an airfield operational area.
- (9) *Air Force Ranges.* Include all areas used for bombing, gunnery, instrument testing, missile testing, and rocketry. Include rifle and pistol ranges under code Q, item 36.
- (10) *Air Reserve.* Include all Reserve training facilities and centers not listed in (1) above.
- (11) *Hospital.* Designed and/or operated as a hospital.
- (12) *Industrial-Government Operated.* Government operated plants, modification centers, and so forth, for which the Government maintains real property interests.
- (13) *Industrial-Contractor Operated.* Contractor operated plants and modifica-

tion centers, for which the Government maintains real property interests. This includes idle industrial plants and machine tool storage sites.

- (14) *Nonindustrial-Government Controlled.* Contractor operated airfields, schools, and so forth for which the Government maintains real property interests.
- (15) *Field Test Station.* Include all off shore radar and electronic research and test tracking facilities.
- (16) *Missile.* Include all installations used for launching missiles.
- (17) *Miscellaneous.* Include all installations not described above, such as administrative areas, recreation sites, parking areas, CAP, OSI, Auditor General, etc.

d. *Item 38—Number of Runways.* Indicate number of useable runways.

e. *Item 39—Length of Longest Runway.* Indicate in feet the length of longest useable runway.

f. *Item 40—Installation Supplying Logistical Support:*

- (1) For nonindustrial installation, indicate name of installation supplying engineering type of logistical support. Use 26 or fewer spaces, *Example:* "Ellsworth AFB." If other than Air Force, indicate agency concerned. *Example:* "US Army." Do not indicate Air Force unit.
- (2) For industrial installation, indicate name of contractor operator. *Example:* "Boeing Aircraft Corp."

32. Miscellaneous:

a. *Item 41—Joint Users.* If applicable, indicate major air commands and non-Air Force agencies that are joint users of the installation. *Examples:* "ADC," "D/Army."

b. *Item 42—Former Names.* Include all the former names used for the installation while in the program or planning stage. For initial reports, indicate on the first line the installation name and temporary installation identification number appearing in the latest "Program Document." If applicable, also indicate former municipal, Army, Navy, or other Air Force designations in known order of assignment.

c. *Item 43—Classified Data.* On forms which carry a defense classification, list the

item numbers under which classified information is shown, and the respective classification category applicable to each item number.

d. *Item 44—Remarks.* Use to extend data contained in preceeding items or for miscellaneous pertinent information.

e. *Item 45—Typed Name and Position of Signer.* Type the name and position of the person signing the form.

f. *Item 46—Signature.* The installation engineer or his authorized representative will sign the form.

BY ORDER OF THE SECRETARY OF THE AIR FORCE:

OFFICIAL:

J. L. TARR
Colonel, USAF
Air Adjutant General

THOMAS D. WHITE
Chief of Staff, United States Air Force

3 Attachments:

1. Sample AF Form 1154
2. Sample AF Form 1192
3. Command Code Numbers, Nomenclature, and Descriptions

DISTRIBUTION:

B

USAF LAND INTEREST REPORT										INSTALLATION DATA				REPORT				REPORTS CONTROL SYMBOL			
1. INSTALLATION NO. 6115										2. INSTALLATION NAME Blank Transmitter Annex				7. SOURCE				1AF-221			
3. PRIMARY INSTALLATION NO. 6010										3. PRIMARY INSTALLATION NAME Blank Air Force Base				8. TYPE				REPORT DATE			
5. COMMAND										6. LOCATION				9. TYPE				REPORT NO.			
A. ALPHABETICAL ABBREVIATION AMC										B. CODE F				C. COUNTRY/STATE Maine				10. USAF			
A. COUNTRY/STATE Maine										B. CODE 720				C. COUNTRY/CITY Limestone				2			
LAND ACTION DATA										REMARKS											
LINE NO.	CATEGORY CODE NO.	TYPE	TYPE	BASIC ID NO.	SUPPLY NO.	DATE	PLUS	MINUS	NUMBER OF WHOLE ACRES	100THS OF AN ACRE	PLUS	MINUS	MONETARY CONSIDERATION (Dollars)	TENURE	PUBLIC LAW AUTHORIZATION	REMARKS					
1	911-142	F	W	CIV-524		12	16	56	10	25	1		15,800		161/84	Tract 724 - Sam Morse					
2	922-278	F	L	ENG-1234		1	17	57	32	10	1		25	1		Tract 637 - John Doe Estimated Value \$8,000					
3	922-288	F	W	CIV-602		1	26	57	2	05	1		5	25	3	Tract 724 - A. J. Prince Estimated Value \$1,000					
4	911-142	F	W	CIV-524		4	16	57	2	10			5			Originally reported incorrectly					
5	911-146	F	D			5	22	57	55	00	1		100			Tract 405 - Mary Jones					
6	911-146	J	S			6	10	57		10	1					License to Blank R. R.					
7	911-146	F	D			7	01	57	32	10	1		2,000								
8	922-278	H	L	ENG-1234		6	30	57	32	10			25	1	1	Acquired by purchase					
9																					
10																					
11																					
12																					
13																					
14																					

TYPED NAME AND POSITION OF SIGNER
SIGNATURE

USAF INSTALLATIONS CHARACTERISTICS REPORT				1. REPORT TYPE			REPORTS CONTROL SYMBOL	
2. REPORT DATE		3. MAJOR AIR CMD CODE	4. PERMANENT INSTL NO.	5. GENERAL ORDER NO. AND DATE		REPORT NO.		
1 July 1957		E	6000	DAF GO 31, 1 Jun 57		1		
I. INSTALLATION DATA (Designation, status and type)								
6. INSTALLATION NAME			7. SC-25 CODE ¹		10. MAJOR AIR COMMAND ASSIGNMENT		11. SUBORDINATE COMMAND ASSIGNMENT	
Sample Air Force Base			TU-97		SAC		015	
8. PRIMARY INSTALLATION NAME			9. PRIMARY PERMANENT NO.					
N/A			N/A					
STATE, COUNTRY OR TERRITORY			14. PERMANENCY ¹		15. LOCATION		16. INSTALLATION CLASSIFICATION ¹	
12. CODE ¹			13. NAME		17. STATUS OF INSTALLATION		18. DOD CLASSIFICATION	
749			W.Va		P PERMANENT (P) U URBAN (U)		19. MAJOR/MINOR ¹	
			NONPERMANENT (N) RURAL (R)				0	
17. STATUS OF INSTALLATION			18. DOD CLASSIFICATION			19. MAJOR/MINOR ¹		
A ACTIVE (A) UNDER CONSTRUCTION (U) EXCESS (E) TACTICAL (T) SUPPORT (S) L MAJOR (1)								
INACTIVE (I) INDUSTRIAL STANDBY (S) DISPOSED (D) ADMINISTRATIVE (A) DIPLOMATIC (D) MINOR (2)								
20. TYPE OF INSTALLATION			21. CLIMATIC ZONES			22. AF CONTROL CODE		
P PRIMARY (P) OFF BASE (O) DETACHED - AF LEASED (L) TA-121 4 AFR 91-3 3 COMPLETE (C) P PARTIAL (P) JOINT (J)								
AUXILIARY (A) DETACHED-OTHER (D)								
II. GEOGRAPHICAL AND ACTIVATION DATA								
23. STREET ADDRESS			24. NAME OF NEAREST TOWN OR CITY			25. DISTANCE AND DIRECTION TO NEAREST TOWN OR CITY		
N/A			Charleston			10 NE		
26. NAME OF NEAREST CITY OVER 10,000			27. DISTANCE AND DIRECTION TO NEAREST CITY OVER 10,000			28. MAJOR COUNTY CODE ¹		29. OTHER COUNTY CODE ¹
Charleston			10 NE			732		Kanawha
31. MILITARY ESTABLISHMENT ACTIVATION DATE			32. AF ACTIVATION DATE			33. AF INACTIVATION DATE		34. REACTIVATION DATE
			1 July 1957					
III. FUNCTIONAL ITEMS								
35. LATITUDE AND LONGITUDE			36. FUNCTION CODE			37. FUNCTION DESCRIPTION		
52 25 36N 02 03 55W			A			Airfield		
38. NUMBER OF RUNWAYS			39. LENGTH OF LONGEST RUNWAY			40. INSTALLATION SUPPLYING LOGISTICAL SUPPORT		
2			12,500			Sample AFB		
IV. MISCELLANEOUS								
41. JOINT USERS				42. FORMER NAMES				
ADC				Charleston Area				
US Army								
43. CLASSIFIED DATA								
44. REMARKS								
45. TYPED NAME AND POSITION OF SIGNER				46. SIGNATURE				

Items to be completed by Headquarters, USAF.

AF FORM 1192 AUG 57 PREVIOUS EDITIONS OF THIS FORM ARE OBSOLETE.

LAND INTEREST CODE NUMBERS, NOMENCLATURE, AND DESCRIPTIONS

- 911-125 *Land Donation, Private*—Land acquired by the Federal Government through donation of title, or the cost thereof, from private enterprise.
- 911-127 *Land Donation, State and Local Government*—Land acquired by the Federal Government through donation of title, or the cost thereof, from State and local government.
- 911-142 *Land, Fee, Condemnation*—Land acquired by the Federal Government through the exercise of its right or power of eminent domain. The land is taken for Federal use, with payment of just compensation.
- 911-146 *Land, Fee, Purchase*—Land for which the Federal Government has acquired fee title through negotiated purchase.
- 912-261 *Land, Public Domain, Permanent Executive Order*—Land assigned to the Air Force through a permanent withdrawal from public domain by means of an Executive Order.
- 912-262 *Land, Public Domain, Permanent Public Land Order*—Land assigned to the Air Force through a permanent withdrawal from public domain by means of a Public Land Order.
- 912-263 *Land, Public Domain, Permanent Territorial Order*—Land assigned to the Air Force through a permanent withdrawal from public domain by means of a Territorial Land Order.
- 912-265 *Land, Public Domain, Temporary Executive Order*—Land temporarily assigned to the Air Force through withdrawal from public domain by means of an Executive Order.
- 912-266 *Land, Public Domain, Temporary Public Land Order*—Land temporarily assigned to the Air Force through withdrawal from public domain by means of a Public Land Order.
- 912-267 *Land, Public Domain, Temporary Territorial Order*—Land temporarily assigned to the Air Force through withdrawal from public domain by means of a Territorial Order.
- 913-384 *Land, License, General Use*—A privilege to use the land of another. It is revocable at the will of the land owner.
- 913-393 *Land, Permit, General Use*—Similar in nature to a license, generally granted from one Federal agency to another. It is a grant to use the land of another.
- 921-162 *Land, Easement, Access*—A right which one party has to use the land owned by another party for ingress and egress. All access roads and access railroads will be reported under this type of easement.
- 921-164 *Land, Easement, Clearance*—A right which the Government acquires for the purpose of reducing or limiting the height of objects on land owned by another party, to insure maximum safety to both parties in airfield approach zones.
- 921-167 *Land, Easement, Restrictive*—A right which the Government acquires for the purpose of restricting construction on, or the use of, land owned by another party to establish security or safety areas.
- 921-168 *Land, Easement, Right-of-Way*—Right which one party has to construct, operate, and maintain service or test facilities such as power, telephone and telegraph lines; communication equipment; water, sewer, and gas pipes; (including the right of ingress and egress thereto) on land owned by another party.
- NOTE:** Lease is a contract between a lessor and a lessee, by which the lessor contracts to grant the exclusive possession and use of land for a period of time, and for a specified compensation.
- 922-274 *Land, Lease, Under 25 Years, State and Local*—All land inleased from State and local governments for a period under 25 years. Exclude land leased, that is subject to recapture of use provision, or to the National Security Clause.
- 922-276 *Land, Lease, Under 25 Years, S/Recap.*—All land leased for a period under 25 years, that is subject to recapture of use provision, or the National Security Clause.
- 922-278 *Land, Lease, Under 25 Years, P/Entpse.*—All land leased from private enterprise for a period under 25 years. Exclude land leased that is subject to recapture of lease provision, or the National Security Clause.
- 922-284 *Land, Lease, 25 Years, and Over, State and Local*—Same as for code 922-274 except that this item will be used to report leases with the tenure of 25 years or over.
- 922-286 *Land, Lease, 25 Years and Over, S/Recap.*—Same as for code 922-276, except that this item will be used to report leases with a tenure of 25 years or over.

- 922-288 *Land, Lease, 25 Years and Over P/Entpse*.—Same as for code 922-278, except that this item will be used to report leases with a tenure of 25 years or over.
- 922-292 *Land, Lease and Suspension*.—Use to report situations where the rights of an individual to use public domain land are suspended during the period of Air Force occupancy of such land. This suspension is accomplished by means of a lease. Report the acreage for interests of this type under Land, Public Domain, but report the cost of the lease, lease number, etc., under this code (Land, Lease and Suspension) thereby avoiding duplication of acreage.
- 922-294 *Land, Inlease, Mineral*.—A special type of lease used to suspend additional rights in lands (mineral rights other than oil and gas) held by separate individuals, which were not included in the legal document assigning the surface rights for this particular land to the Air Force. The acreage for this type of special interest will be reported under the legal document which obtained the surface rights, report only the cost of the lease, lease number, etc., under this code.
- 922-296 *Land, Inlease, Oil and Gas*.—A special type of lease used to suspend additional rights in land (oil and gas), held by separate individuals, which were not included in the legal documents assigning the surface rights for the particular land to the Air Force. Report the acreage for this type of special interest under the legal document which obtained the surface rights, report only the cost of the lease, lease number, etc., under this code.
- 922-298 *Land, Other Special Interest*.—Special type of lease used to suspend additional rights in land such as blueberry rights, grazing, etc., held by separate individuals, which were not included in the legal document assigning the surface rights for the particular land to the Air Force. Report the acreage for this type of special interest under the legal document which obtained the surface rights, report only the cost of the lease, lease number, etc., under this code.
- NOTE:** Use codes and nomenclature—923-322 through 923-376 exclusively for Air Force land interest in foreign countries.
- 923-322 *Foreign Land, Agreement, Base Rights*.—An agreement between the United States Government and a foreign government which gives the United States the right to use the land in the particular foreign country.
- 923-326 *Foreign Land, Agreement, Reciprocal Aid*.—An agreement between the United States Government and a foreign country by which the United States agrees to furnish military and/or economic aid in return for use of certain land belonging to the foreign country.
- 923-346 *Foreign Land, Commandeered*.—Land that is taken forcibly for military purposes during military operations.
- 923-355 *Foreign Land, Lease, under 99 Years*.—A contract granting the possession and use of foreign land for a period under 99 years.
- 923-357 *Foreign Land, Lease, 99 Years*.—A contract granting the possession and use of foreign land for a period of 99 years or over.
- 923-366 *Foreign Land Requisitioned*.—Land acquired by a demand by the invader upon the invaded, such land to be used during the period of military occupation.
- 923-376 *Foreign Land, Miscellaneous*.—All other foreign land acquired for military use which does not specifically fall under codes 923-322 through 923-366.

COMDR
VICE COMDR
DC/E
C/S
IG
COMP
JA
CHAP
PERS
P&O
MAT
PROTOCOL
ARMY ADV GP
AG
HISTORIAN
AFROT
SECY
OIS
SURG
NAVY ADV GP
AC&SS
AU LIB
AWC
SAM(R)
AFT
ECI
RSI
3800th
3882nd
3894th
HQ SQ SEC

Action
Auth L. 2. 2. 2.