

MEMORANDUM)
No. 210-10-5)

WAR DEPARTMENT
Washington 25, D. C., 10 June 1947

INSTALLATIONS AND ACTIVITIES (CONTINENTAL
UNITED STATES)

1. The purpose of this memorandum is to define installations and activities and to clarify policies on establishing, discontinuing, and redesignating installations and activities. It is planned that a list of installations and activities will be published in the near future. Pending publication of that list, reference is made to section 3-D, volume I, Program of Installations, current issue, and to WD Circular 292, 1946, as amended by WD Circular 1, 1947, for list of installations.

2. Definitions. For the purpose of clarification, installations, subinstallations, and activities are defined as follows:

a. An installation is real estate and the improvements thereon, which is under the control of the War Department and at which functions of the War Department are carried on, and which has been established by War Department order. Real estate and the improvements thereon utilized by posts, camps, airfields, hospitals, depots, arsenals, industrial facilities, cemeteries, etc., will generally be designated as an installation where located separately, but where located contiguously or on the same reservation, the combined property will usually be designated as one installation and the separate functions will be designated as activities at that installation. Airfields will generally be designated as separate installations whether contiguous to another installation or not.

b. A subinstallation is real estate and the improvements thereon, which is under the control of the War Department and at which functions of the War Department are carried on and which has been designated as a subinstallation by War Department authority. Subinstallations are attached to installations for command and administration purposes although they are located separately. Generally, subinstallations will be interpreted to include the following:

- (1) Subinstallations of ports of embarkation.
- (2) Harbor defense subposts.
- (3) Subdepots.
- (4) Auxiliary airfields and bombing ranges.

Auxiliary airfields, bombing ranges, and similar air subinstallations will be established, discontinued, or redesignated by the Commanding General, Army Air Forces, with prompt notification to the War Department.

c. There are two main categories of installations as follows:

- (1) Command installation. Any installation of the War Department, including nonmanufacturing arsenals, primarily used or useful for activities of the Army other than for the production of material, munitions, or supplies.

- (2) Industrial installation. Any installation of the War Department primarily used in connection with production of material, munitions, or supplies.

d. Classification of installations. Installations are classified as class I, II, and III, depending upon command jurisdiction as follows:

- (1) Class I installations are under the command of the commanding general of an army or the Military District of Washington.
- (2) Class II installations are under the command of the head of an administrative or technical service or other War Department agency.
- (3) Class III installations are under the command of the commanding general, Army Air Forces.

e. An activity is a function or a group of related functions which may be carried on at an installation, a subinstallation, or at a separate location which has not been designated as a War Department installation or subinstallation.

f. There are two main categories of activities as follows:

- (1) Major activities such as general hospitals or depots which are located at installations with other activities.
- (2) Minor activities which by comparison with major activities are minor in scope, such as quartermaster sales commissaries or ordnance shops which may be located on or off an installation.

g. Classification of activities. An activity may have the same classification as the installation on which located as listed in e above or an activity may have a different classification depending on the agency having jurisdiction over the primary function of the activity.

3. Establishment and discontinuance of installations and activities.

a. Installations or subinstallations will not be established, discontinued, redesignated except as indicated in paragraph 1b, or reclassified (from I to II, etc.) without the approval of the War Department, which will be obtained by the major command or technical service submitting recommendations to the War Department (Director of Service, Supply, and Procurement). This action in regard to the discontinuance of any installation will be in addition to the declaration of surplus required in accordance with WD Circular 2, 1947, for command installations, or Procurement Regulation 7A, 1946, for industrial installations.

b. Activities as defined above which are controlled by the War Department will not be established or discontinued without War Department authority or approval.

c. Activities, controlled by the administrative and technical services and other War Department agencies, i.e. authority delegated by the War Department to a specific agency, will be established, discontinued, or redesignated by them with notification of such action to the War Department. However, activities of one agency will not be established or discontinued at an installation under the control of another agency without the prior approval of the War Department.

(AG 680.1 (28 May 47))

BY ORDER OF THE SECRETARY OF WAR:

OFFICIAL:

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See paragraph 6, AR 310-20.